



REPUBLIC OF KENYA

**MINISTRY OF ENERGY AND PETROLEUM
STATE DEPARTMENT FOR ENERGY**

TENDER NOTICE

The Ministry of Energy and Petroleum, State Department for Energy invites sealed bids from eligible firms for the following tender;

Tender Number	Item Description	Target Group	Closing Date & Time
MOEP/SDE/ONT/05/ 2024-2025	Provision of Catering services	<i>AGPO</i>	Wednesday 19th February 2025 at 10.00 a.m

Qualified and interested bidders may obtain further information and inspect the Tender documents during office hours (0900 to 1700) at the address given below.

The interested eligible bidders may request for clarifications on the Tender up to Four (4) days before the Tender submission date. Any request for clarifications must be in writing and addressed to:

**The Principal Secretary
Ministry of Energy and Petroleum
State Department for Energy
P.O. Box 30582-00100
Nairobi, Kenya
Tel: +254-20-4841000
Email: supply.chain@energy.go.ke**

A complete set of tender documents with detailed qualification criteria may be purchased or obtained by interested tenderers from the Supply Chain Management office on 1st Floor, Kawi Complex Block 'A' upon payment of a non-refundable fee of Kenya shillings one thousand only (**1,000.00**) in cash or Banker's Cheque and payable to Principal Secretary, Ministry of Energy and Petroleum, State Department for Energy. Tender documents may also be obtained electronically from the Website(s) www.energy.go.ke and www.tenders.go.ke free of charge. Those who obtain their tender documents electronically are requested to submit the details of the firm name, postal and physical address, email and contact telephone number(s) for purposes of submitting any clarification and/or addenda to the Tender documents.

Completed tender documents enclosed in plain sealed envelopes and marked with the tender name and reference number should be addressed to:

**The Principal Secretary
Ministry of Energy and Petroleum
State Department for Energy
Kawi Complex Block 'A', South C
Popo Lane, Off Red Cross Road
P.O Box 30582-00100
Nairobi**

And be deposited in the Tender Box situated at the entrance, Ground Floor, Kawi Complex **Block 'A'** so as to be received on or before **19th February, 2025 at 10.00 am.**

The Tender documents will be opened immediately thereafter in the meeting room at 3rd floor Kawi Complex Block 'A' in the presence of candidates or their representatives who choose to attend.

Late bids will be rejected and returned unopened.

**Head, Supply Chain Management Services
FOR: PRINCIPAL SECRETARY**